**Checklist for Thesis Submission**

* Does the cover page meet the requirements of the cover page sample?
* Is the title on the cover page and in the Abstract consistent with the title submitted at the Registrar’s Office?
* Is Non- plagiarism Declaration enclosed after the cover page?
* Is page numbering consistent with the requirements of the guideline?
* Does the Table of Contents contain all the chapters and subsections? Is page numbering consistent?
* Are the margins kept? Is the line spacing 1.5? Is the layout justified?
* Are the tables and figures numbered and headed? Can we find the references in the text? Are they at the correct place?
* Are the formats of the Literary References and the Bibliography in line with the guideline? Is the format the same everywhere?
* Does the Literary References contain all the references?
* Is the quality of the illustrations adequate? Is the text legible under the graphics? Are there short explanations under the complex graphics?
* Is page breaking proper? Are there no one-line-pages left?
* Has the thesis been checked by a plagiarism checkout software? Is the verification enclosed?
* Has the supervisor signed the thesis?