GUIDELINE

DEGREE THESIS PREPARTATORY COURSE I.-IV. EVALUATION

The grade of the **Degree Thesis Preparatory Course I. /II.** is proposed by the thesis supervisor by filling the form Degree Thesis Preparatory Course I-II. Supervisor Evaluation.

It is possible for the student to sign up for these courses parallel within the same semester but in this case the thesis supervisor evaluates the student’s work per courses. The supervisor can submit the evaluations of the courses on the same form but it is necessary to indicate which course it refers to.

During the **Degree Thesis Preparatory Course III.** the first form of the thesis is submitted for pre-evaluation. The thesis supervisor evaluates the student’s work during the course by filling the form Degree Thesis Preparatory Course III. Supervisor Evaluation, but the final grade is calculated from the average of the 3 grades.

This means the end of the evaluation process of the thesis submitted for pre-evaluation. The quality of this work does not have an effect on the evaluation of the final work.

The thesis submitted during the **Degree Thesis Preparatory Course III.** can be evaluated by filling the Degree Thesis Evaluation Sheet I.

The first evaluation of the thesis by the opponent is based on 3 main aspects:

1. literary references and bibliography
2. structure, editing and linguistic clarity
3. content of the thesis

There are some sub- criteria given that should be marked by grades (1-5). To help the evaluation we have defined the worst (fail) and the best (excellent) grades. The average of these grades should be marked in the left column and the average of these grades gives the grade proposed by the opponents.

1,51 – 2,5 pass

2,51 – 3,5 satisfactory

3,51 – 4,5 good

4,51 – 5,0 excellent.

Besides this grade the supervisor chooses from the following assessments:

approved for degree thesis defence- if all the 8 subgrades are 5 (there are no mistakes or even spelling mistakes) In this case the thesis can be defended without any additional changes, in its original form.

partial revision- if the final grade is not 1 and at least one of the eight grades is not 5, the thesis can be defended but only after a partial revision. In this case the student has to submit a revised version of the thesis for dissemination by a given deadline after the examination period.

complete revision- if the ’Evaluation of the content of the degree thesis’ is marked 1, the opponent asks for an overall revision (The relevant part of the Schedule provides more information about the evaluation of the thesis)

During the **Degree Thesis Preparatory Course IV.** the final format of the thesis is submitted. The supervisor evaluates the student’s work by filling the form Degree Thesis Preparatory Course IV. Supervisor Evaluation and the grade is calculated by the grades proposed by the two opponents, the assessment of the supervisor and the presentation given during the defence.

During Degree Thesis Preparatory Course IV. the submitted thesis can be evaluated by the opponent by filling the form Degree Thesis Evaluation Sheet II.

The aspects of the evaluation are consistent with the aspects of the pre-evaluation completed with a fourth element that evaluates the quality of the changes suggested by the supervisor:

* Literary references and bibliography
* Evaluation of the structure, editing and linguistic clarity of the thesis
* Evaluation of the content of the thesis
* Evaluation of the changes suggested by the opponent

There are some sub-criteria given that should be graded by marks (1-5). We have defined the worst (fail) and the best grades (excellent). The average of these grades should be marked in the left column and the average of these grades gives the grade proposed by the opponents.

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